

## Privacy and Security - WeCare

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Protecting your privacy and personal information is a priority for Impact Interactive. Our experience in dealing with sensitive information has allowed us to develop a comprehensive privacy and security policy. Our processes fully comply, and often exceed, the privacy and security mandates set forth by the Health Insurance Portability and Accountability Act (HIPAA). We are committed to keeping sensitive information secure.

### **Information Collection and Retention**

We only collect the information necessary to complete our enrollment responsibilities. Any superfluous information is removed from our systems and destroyed. As a rule, the transfer of Social Security numbers from the employer is prevented by using an internal employee identifier instead. If an employer does not have an appropriate internal employee identifier, the use of Social Security numbers is restricted to data processing only. This data is not available in our application.

### **Information Technology Security**

Impact Interactive's computer systems are regulated and secured to meet the exacting standards that are needed to handle sensitive data. Our systems are protected from external attacks by a state-of-the-art firewall and segmented computer networks. Impact Interactive's password policies ensure that passwords are complex enough to be secure and changed often. Backups of our data are kept in an access-controlled vault offsite with a bonded and insured data storage company which is fully SOC 2 Type II compliant. Any electronic communication of sensitive data utilizes the Secure Sockets Layer (SSL) and TLS Protocols. Our IT professionals regularly audit our system logs for any unauthorized use of our systems.

### **Physical Security**

Impact Interactive controls its physical environment with secure entry systems. These systems allow us to only grant access to the areas of the building that are relevant to each employee's position. Our physical security is also enhanced by alarm systems, surveillance cameras, and other methods, which cannot be disclosed.

### **Employee Security**

All Impact Interactive employees undergo extensive background checks prior to joining our team. Each employee also receives ongoing training and supervision to ensure that they are complying with Impact Interactive's Privacy and Security Policy.

If you have any questions regarding our Privacy and Security Policy, please contact us at 800.768.6856.